



Transcript Request

Note: You should allow approximately two weeks to have a transcript request processed. You must complete, sign and email (or Fax) the request form and payment of \$25 per transcript. Expedited transcripts are \$75 per transcript and will be processed within 3 days of receipt of request and payment.

Email completed form to custodianofrecords@psychology.edu. For your convenience, you may make a PayPal payment online at our website: www.psychology.edu

NAME: (please print) _____

Current Street Address: _____

City: _____ State/Province: _____ Zip Code/Postal Code: _____

Date Last Attended Professional School of Psychology: _____

Date of Birth: _____

Daytime Phone: _____ Email: _____

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Date of Request: _____ Signature: _____

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