



The Professional School of Psychology

## **Transcript Request**

Note: You should allow approximately two weeks to have a transcript request processed. You must complete, sign and email (or send) the request form and payment of \$15 per transcript. Expedited transcripts are \$50 per transcript and will be processed within 3 days of receipt of request and payment.

Send completed form to [melissal@psychology.edu](mailto:melissal@psychology.edu) or mail to 3550 Watt Ave, Suite 140, Sacramento, CA 95821  
For your convenience, you may make a PayPal payment online at our website: [www.psychology.edu](http://www.psychology.edu)

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